



OFFICE OF THE CONTROLLER OF EXAMINATIONS

KAKATIYA UNIVERSITY

Vidyaranyaपुरi, WARANGAL – 506 009 (T.S.)

No. 3182 /E9/KU/2018

29-11-2018

NOTIFICATION

It is hereby notified that the Examinations (Regular, Ex & Improvement) of **M.C.A I-Year: I-Semester** to be held in the month of **December, 2018**. The following are the last dates for payment of examination fee and submission of **on line application and manual application forms**.

Fee Particulars

Particulars	Fee Amount in ₹
For all Papers	930=00
Up to two papers	500=00
Improvement (Each paper)	300=00

Payment of Examination Fee: Dates for preparation of consolidated DDs by the Principals:

Particulars	Last date for payment of exam fee by the Candidates	Last Date for Preparation of Consolidated DDs and submission of application by the College Principals
without late fee	10-12-2018	11-12-2018
with a late fee of ₹ 250/-	13-12-2018	14-12-2018

Further, it may please be noted that **APPLICATION FORMS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES AFTER 14- 12- 2018**. For late submission of application forms, a penalty of Rs. 2,000/- per day will be charged against the colleges. The detailed Time-Table will be notified in due course.

Instructions to the Candidates:

- 1) The Candidates have to submit a xerox copy of the Memo of Marks of their qualifying examination, along with application forms.
- 2) The Candidates should confirm their eligibility as per the norms before remittance of examination fee. It may be noted "Fee once remitted will not be refunded or adjusted under any circumstances."
- 3) Late fee of Rs.1,000/- will be imposed for according late permission to the Candidates after the due date. However, no application will be entertained after the commencement of examinations.
- 4) The appearance in the examinations by the candidates will be subject to eligibility and promotion norms. They will forego the results of the Exams appeared in deviation of norms.

The Principals of the colleges concerned are requested to adhere to the following:

- 1) Ascertain the eligibility of the Candidates before sending NRs. Forward the applications of eligible candidates only. If any deviation found, College concerned will be penalized @ Rs. 20,000/- per each deviation as per the academic regulations.
- 2) The demand draft(s) shall be drawn in favour of the "Registrar, KU Examinations Account" payable at the State Bank of India, K.U. Branch (Code No.020262), Warangal.
- 3) Submit the following along with the Nominal Rolls of the Candidates:
 - a) Application Forms
 - b) No Dues certificate from the Dean College Development Council and Academic Audit for every exam and from Academic Section for the I Year or I Semester Exams of Any course , KU
 - c) Required fee in D.Ds.
 - d) 3 Sets of N Rs with a soft copy & paper wise statistics in the prescribed format
 - e) Names of the Candidate and his/her Father should be as printed in the qualifying examination/Degree.
 - f) Internal/Sessional Marks should be uploaded online through kuonline.com and submit the hard copies at the Examination Branch before commencement of Examinations.
 - g) Practical examination schedule (in batches), along with the nominal rolls should be submitted in time without fail.

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Copy to:

- 1) The Principals of University/Affiliated Colleges Concerned
- 2) The Director, S.D.L.C.E., KU.
- 3) The Dean, Faculty of Arts/Commerce/Science/Social Sciences, KU.
- 4) The Dean CDC / Academic Audit, KU.
- 5) The Finance Officer, KU.
- 6) All the Heads of Departments, KU.
- 7) All the Chairpersons, Board of Studies, KU.
- 8) The Director, Publication Cell, KU. With a request to issue ICR forms for the I Year students
- 9) The Asst. Registrar (Accounts & Audit) Examination Branch, KU
- 10) The Deputy Registrar (Academic/Administration), KU.
- 11) The Manager, State Bank of Hyderabad, KU/SBH, Subedari, Hanamkonda.
- 12) The Secretary to Vice-Chancellor, KU.
- 13) The P.A. to Registrar, KU.
- 14) All the Sections of Examinations Branch, KU.