

# BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK

## INSTRUCTIONS FOR THE EXAMINERS OF D.El.Ed. PRACTICAL EXAM.2017

### (1<sup>ST</sup> YEAR, 2<sup>ND</sup> YEAR, 1<sup>ST</sup> YEAR & 2<sup>ND</sup> YEAR BACK) BOTH REGULAR & D.E.P.)

1. The External Examiners shall be responsible for dispatch of practical marks to the Board.
2. The mark statement shall be sent by Regd. Post/ Speed Post to the Controller of Examinations, Board of Secondary Education, Odisha, Cuttack, 753001.
3. The mark statement should be sent on the next day of completion of the practical examination.
4. The practical examination shall be conducted jointly by the external & internal examiners. Both the examiners shall put their signature in the mark foils. The names of the candidates should be in order of their roll nos.
5. The attendance of the candidates shall be taken in the prescribed proforma. The candidates are required to sign in full in support of their appearance separately for mono grade and multi grade teachings. The attendance sheet should be signed by both the examiners and be sent to the Board along with practical marks in separate envelope.
6. Candidate remaining in absent in the examination shall be marked "ABSENT" in the attendance sheet as well as in the mark foil.

7. (a) **Pass mark in the D.El.Ed. Practical examination (1<sup>st</sup> Year) for both Regular & DEP candidates are as follows:-**

	<u>Full Mark</u>	<u>PassMark</u>
(i) Mono grade teaching either in Odia/ Urdu/ Science/ Hindi	50	25
(ii) Multi grade teaching in Odia/ Urdu & Science or a single subject combination	50	25

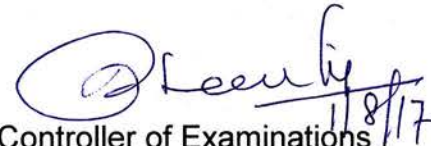
- (b) **Pass mark in the D.El.Ed. Practical examination (2<sup>nd</sup> Year) for both Regular & DEP candidates are as follows:-**

(i) Mono- grade teaching in Mathematics/ Social Science/ English	50	25
(II) Multi- grade (with combination of any subjects)	50	25
(III) PAR (Project an action Research)	50	25

8. The practical examination in paper PRC-III (in 2<sup>nd</sup> Year only) that is PAR (Practical in Action Research) shall be evaluated both internally and externally.

- (a) The internal marks shall be awarded on the basis of preparation and presentation of the action research project in a seminar organized at the teacher training institute. The head of the institution should preserve the photograph, video cassettes, presented papers, remarks of the guests invited to the seminar and project report for inspection by the Board if required.

- (b) The external assessment shall be on the assessment of the project report and the performance in the viva-voice test done by the external examiner.
9. (a) **Mark Foils:-** Mark foils shall be prepared separately for 1<sup>st</sup> Year/ 2<sup>nd</sup> Year/ 1<sup>st</sup> Year Back/ 2<sup>nd</sup> Year Back candidate in duplicate. Two copies of the mark foils shall be kept in separate envelops marked as (i) 1<sup>st</sup> Year Computer Copy/ 1<sup>st</sup> Year Office Copy (ii) 2<sup>nd</sup> Year Computer Copy/ 2<sup>nd</sup> Year Office Copy (iii) 1<sup>st</sup> Year Back Computer Copy/ 1<sup>st</sup> Year Back office copy (iv) 2<sup>nd</sup> Year Back Computer Copy/ 2<sup>nd</sup> Year Back Office Copy.
- (b) **Attendance Sheet:-** Attendance sheets of candidate shall be prepared separately and be kept in separate envelop super scribed on the envelope.
10. The remuneration and T.A. bill of the Internal & External Examiners shall be submitted separately. Original appointment letter & certificates showing no.of candidates and dates of examination signed by both the examiners shall be attached to the bill.
11. All envelopes mentioned at Point No.-9 & 10 will be put in a big cloth line envelope and send to the Controller of Examinations, B.S.E., Odisha, Bajrakabati Road, Cuttack-753001 and also clearly mention the name of External Examiner and Institution on the envelope.
12. The following documents required for practical examination can be downloaded from the website [www.bseodisha.ac.in](http://www.bseodisha.ac.in).
- (a) Instructions for conducting practical examination
  - (b) Bill Format
  - (c) Certificate format for conducting practical examination
  - (d) Practical mark foil format for both 1st & 2nd year students
13. The candidates shall be allowed on production of their admit cards.
14. List of candidates of different years along with their Roll Nos. shall also be displayed in the link [www.bseexam.com](http://www.bseexam.com) through which admit cards can be downloaded.

  
Controller of Examinations  
B.S.E., Odisha, Cuttack