



**OFFICE OF THE CONTROLLER OF EXAMINATIONS**  
**KAKATIYA UNIVERSITY, WARANGAL 506 009 (T.S.)**

No. 2159/PG& Prof./E9/KU/2017

Date: 16-03-2017

**NOTIFICATION**

It is hereby notified that the Examinations (Regular, Ex & Improvement) of **L.L.M. (Regular/HRL) Course II–Year: II-Semester Examination** will be held in the month of **March/April, 2017**. The following are the last dates for payment of examination fee and processing of **Online application** and also submission of **manual application** forms to the undersigned:

Payment of Fee	Last date for payment of exam fee by the Candidates	Last Date for Preparation of Consolidated DDs by the College Principals
Without late fee	23-03-2017	24-03-2017
With a late fee of Rs.250/-	26-03-2017	28-03-2017

**FEE PARTICULARS:**

<b>For all papers</b>	<b>Rs.630/-</b>
<b>Up to 2 (Two) Papers</b>	<b>Rs.400/-</b>
<b>Improvement for each paper</b>	<b>Rs.300/-</b>

Further, it may please be noted that application forms will not be accepted under any circumstances after 28 -03-2017. For late submission of application forms, a penalty of Rs. 2,000/- per day will be charged against the colleges. The detailed Time-Table will be notified in due course.

**Instructions to the Candidates:**

- 1) The Candidates have to submit xerox copies of the seat allotment and joining report, Degree Certificate and CM of marks of qualifying examination along with their application forms.
- 2) *The Candidates should confirm their eligibility as per the norms before remittance of examination fee. Fee once remitted will not be refunded or adjusted under any circumstances.*
- 3) *Late fee of Rs.1,000/- will be imposed for according late permission to the Candidates after the due date. No application will be entertained after the commencement of exams.*
- 4) The appearance in the examinations by the candidates will be subject to eligibility and promotion norms. They will forego the results of the Exams appeared in deviation of norms.

**The Principals of the colleges concerned are requested to adhere to the following:**

- 1) Ascertain the eligibility of the Candidates before sending NRs Forward the applications of only eligible candidates. If any deviation found, College will be penalized @ Rs. 5,000/- per each deviation as per the norms.
- 2) The demand draft(s) shall be drawn in favour of the “Registrar, KU Examinations Account” payable at the State Bank of Hyderabad, K.U. Branch (Code No.262), Warangal.
- 3) To submit the following along with the Nominal Rolls of the Candidates:
  - 1) Application Forms
  - 2) No Dues certificate from the Dean College Development Council and Academic Audit for every exam and from Academic Section for the I Year or I Semester Exams of Any course , KU
  - 3) Required fee in D.Ds.
  - 4) 3 Sets of N Rs with a soft copy & paper wise statistics in the Following format.
  - 5) Name of the Candidate and his/her Fater should be as printed in the qualifying examination/degree.

**CONTROLLER OF EXAMINATIONS**

**Copy to:**

- 1) All The Principals of Colleges concerned with a request to send application forms strictly as per the above schedule, failing which application forms will not be entertained under any circumstances.
- 2) The Chairman, Board of Studies concerned.
- 3) The Head of the Department concerned.
- 4) The Dean, Academic Affairs, KU.
- 5) The Joint Registrar, Academic, KU.
- 6) The Additional Controller of Examinations, Confidential, KU.
- 7) The Director, Publication Cell, KU.
- 8) The Public Relations Officer, KU.
- 9) The Secretary to the Vice-Chancellor, KU.
- 10) The PA to the Registrar, KU.